

Are you interested in learning how to run more effective meetings?

Meetings that get things done, start and end on time,
and have a minimum of disruptions.

Attend a free
MEETING FACILITATION WORKSHOP
for all active NCPC members.

DATE: Saturday, October 20, 2007
TIME: 8:30am to 3pm
PLACE: City Hall - Hearing Room 4
1 Frank Ogawa Plaza, 2nd floor
Free parking in Clay St. garage (at 14th)

Learn simple tools for running effective, interesting, and dynamic NCPC meetings! Space is limited. Register by October 10 to your Neighborhood Services Coordinator, or to NSC Hoang Banh at hbanh@oaklandnet.com or 238-6566.

- *Continental breakfast and lunch will be served.*
- *Spanish interpretation will be available.*
- *Building is handicap accessible.*



Sponsored by the
Neighborhood Services Division

